

immediate career opportunities

Press Support Technician - 12 Hour Day Shift

Essential

- Full clean driving licence
- 1 year's experience within a printing company handling paper
- Competent paper handling skills
- Knowledge of paper i.e. stocks, weights, sizes etc
- IT literate
- Flexible

Desirable

- Valid fork lift (Reach Truck) licence
- Manual handling awareness training

Account Executive

- Proactively manage client's orders to ensure smooth progress from initial enquiry to finished job
- Liaise with customers with regard to all their print requirements
- Liaise with sales executives and production team
- Write job specifications on behalf of customers in order to provide accurate quotations
- Write out works instruction details accurately and in a clear manner giving all information necessary for the production, delivery and invoicing of the job
- One year's litho print estimating experience using an MIS system

Senior Finisher - Continental Shifts

- Proficient in setting and operating B1 signature and buckle folding machines
- Practised in operating fully programmable guillotines
- Experience in setting and operating a saddle stitching line would be advantageous
- Lead team to follow production schedule and ensure production deadlines are met
- Provide daily shift reports
- Liaise with the Finishing Manager to identify areas which can be developed/improved

Closing date for all posts, 5pm Friday 4th December 2009

To apply for these positions, [CLICK](#) to download an application form and send it to - recruitment@gpscolour.co.uk or Recruitment, GPS Colour Graphics Ltd., Alexander Road, Belfast, BT6 9HP

Other positions may become available - if you would like us to hold your details on file, please send your CV or completed GPS application form to the address above.