

immediate career opportunities

Account Executive

- Have at least two year's experience of producing accurate litho print estimates to tight timescales
- Proactively manage client's orders to ensure smooth progress from initial enquiry to finished job
- Liaise with customers with regard to all their print requirements
- Liaise with sales executives and production team
- Write job specifications on behalf of customers in order to provide accurate quotations
- Write out works instruction details accurately and in a clear manner giving all information necessary for the production, delivery and invoicing of the job
- One year's litho print estimating experience using an MIS system
- Have at least two year's experience of producing accurate litho print estimates to tight timescales

Closing date, 5pm Friday 19th March 2010

To apply CLICK to download an application form and send it to -
recruitment@gpscolour.co.uk or Recruitment, GPS Colour Graphics Ltd., Alexander Road, Belfast, BT6 9HP

Other positions may become available - if you would like us to hold your details on file,
please send your CV or completed GPS application form to the address above.